



The **Cayman Islands Airports Authority (CIAA)** invites applications for the post of

**AERONAUTICAL INFORMATION SERVICES OFFICERS (ORIA)**

The Cayman Islands Airports Authority is seeking to recruit AIS Officers who will be responsible for ensuring the flow of information necessary for the safety, regularity and efficiency of international air navigation, through the interpretation and dissemination of NOTAMS and pre-flight bulletins, flight plans, and other Air Traffic Service messages.

**As a minimum, the successful candidate** must be a graduate of an accredited High School or equivalent and possess 'O' level passes or equivalent in Mathematics, English and Geography and or/ Physics.

**In addition, applicants will have:**

- Basic computer skills in Microsoft Word, Excel and Outlook.
- The post holder must have a basic knowledge of Aeronautical Information, which may be obtained after commencing employment.
- No prior experience is required for the job as on the job training is provided.
- Ability to prioritize tasks is essential as is the ability to remain calm under stress.
- The post holder must be able to execute policies and procedures that ensure aircraft safety and be able to work on a shift basis which may be unsupervised at times.

*Successful completion of Basic Training and Flight Planning Procedures Training is mandatory for continued employment in this post.*

**Salary and benefits:** Salary range is between **CI\$29,145.00 - CI\$43,359.00** and will be commensurate with experience and qualifications. Benefits include a contributory pension plan, paid vacation and health insurance. Preference will be given to Caymanians or permanent residents with the right to work.

**A pre-employment drug screen and medical is a condition of employment.** Deadline for receipt of applications is 29<sup>th</sup> July, **2016** and should be sent via e-mail at [Humanresources@caymanairports.com](mailto:Humanresources@caymanairports.com) or

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